

## Sync your HomeAway reservations with GuestView Guide through the HomeAway API

### Step 1.

Add GuestView Guide as a new partner to your HomeAway account by contacting HomeAway. (HomeAway will respond in 24-48 hours)

### Step 2.

Enable GuestView Guide to make the required API calls on HomeAway. (less than 5 minutes)

### Step 3.

Add your HomeAway Properties on GuestView Guide. (HomeAway property import may take a few minutes depending on the number of properties you manage)

You can add GuestView guide as a HomeAway Software partner to access your property and reservation data. This is done through the HomeAway Software API (HSAPI) partner management system.

### Step 1. Add GuestView Guide as a new partner to your HomeAway account by contacting HomeAway.

When you are ready to work with GuestView Guide, You will need to enter a case with the HomeAway software support team. In the request case, you must specify that it is for HSAPI and GuestView Guide is the partner.

Escapia Clients: <http://support.homeawaysoftware.com/Escapia/contact>

V12 Clients: <http://support.homeawaysoftware.com/v12/contact>

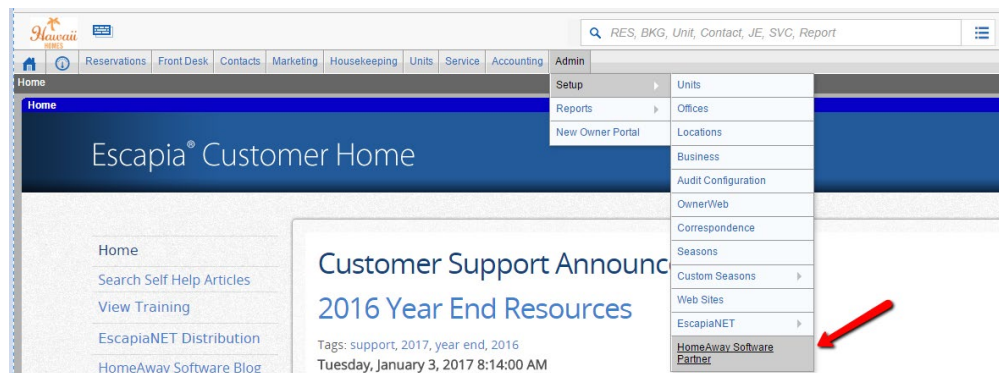
Once received, HomeAway will add the GuestView Guide connection to your HSAPI account within 24-48 hours and notify you when complete.

### Step 2. Enabling GuestView Guide to make the required API calls on HomeAway

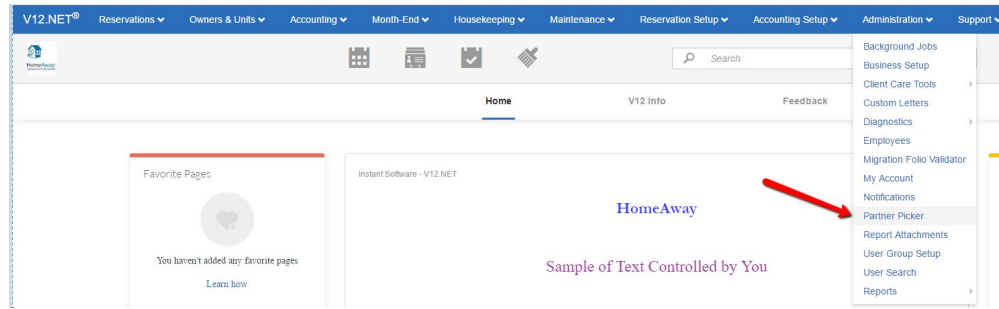
Once you have received confirmation from HomeAway that GuestView Guide has been added as a partner, you can enable the API calls within HomeAway that GuestView Guide requires.

1. Open the Partner Picker in your software as follows:

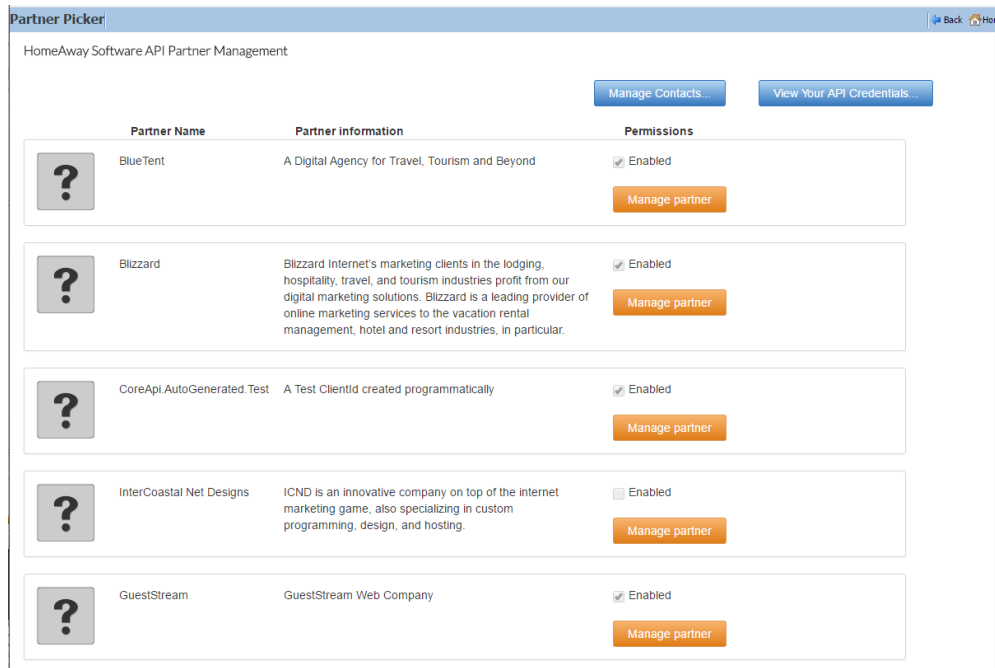
For Escapia, click Admin > Setup > HomeAway Software Partner as shown:



For V12.NET, click Administration > Partner Picker as shown:



2. The partner picker will look the same in both systems, shown here:



3. Locate GuestView Guide, and then click Manage Partner.

4. When the Edit Permissions page loads, select the following options:

✓ Enable Partner

Data authorization permissions

✓ Can Access Unit Addresses

✓ Can Access Unit Door Codes

Reservations

✓ getReservationById

✓ getReservationByNumber

✓ searchReservationSummaries

Units

✓GetUnitsById

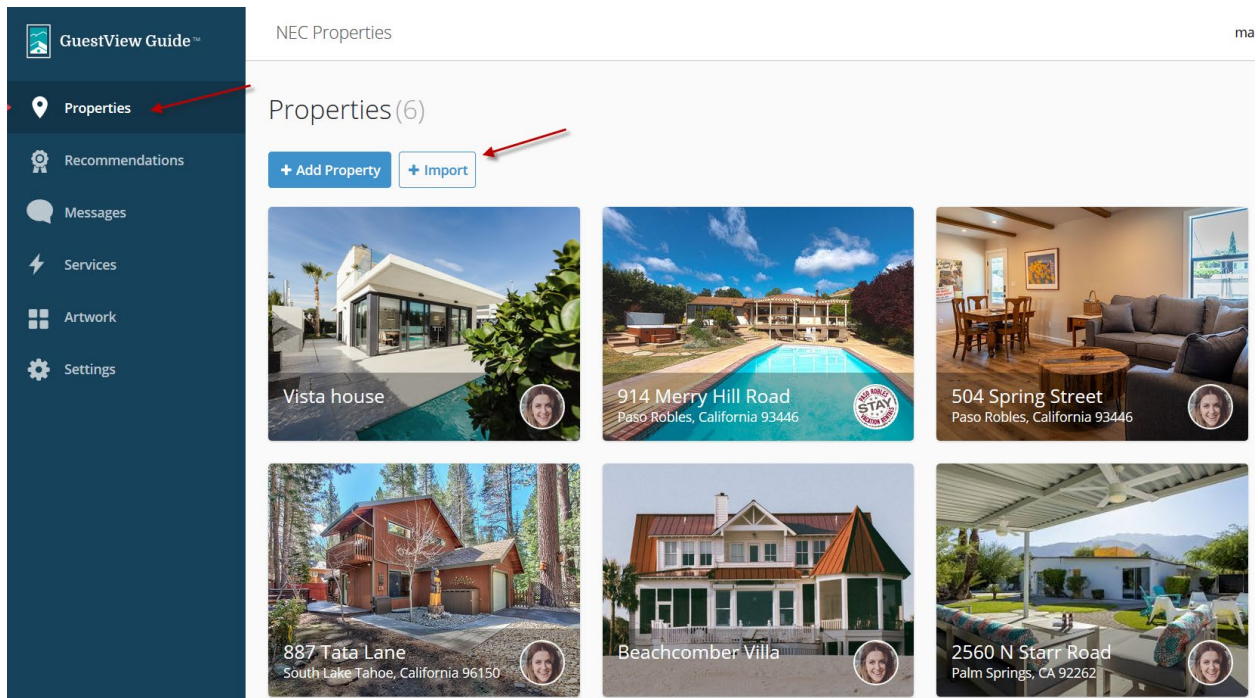
✓SearchUnitSummaries

5. Click **SAVE**.

Once saved, the GuestView Guide should have the access necessary to begin working with your property and reservation data.

### Step 3. Adding your HomeAway Properties on GuestView Guide

In the GuestView Guide [management console](#) click on the > Properties tab and then the +Import button



The screenshot shows the GuestView Guide management console interface. On the left is a dark blue sidebar with navigation options: Properties (highlighted with a red arrow), Recommendations, Messages, Services, Artwork, and Settings. The main content area is titled 'Properties (6)' and features a '+ Add Property' button and a '+ Import' button (highlighted with a red arrow). Below these buttons are six property cards, each with a photo, name, address, and a profile picture of the user. The properties listed are: Vista house, 914 Merry Hill Road, 504 Spring Street, 887 Tata Lane, Beachcomber Villa, and 2560 N Starr Road.

Select Escapia from the drop down menu, enter your PMCID from Escapia, and press continue. Note: it takes approximately 5 seconds per property to import so this may take some time.

#### Import Properties

Property Management System

\* Enter your Escapia PMCID

Continue

Once imported, click on the property you want to add to GuestView Guide. You are now ready to customize GuestView Guide for your property.

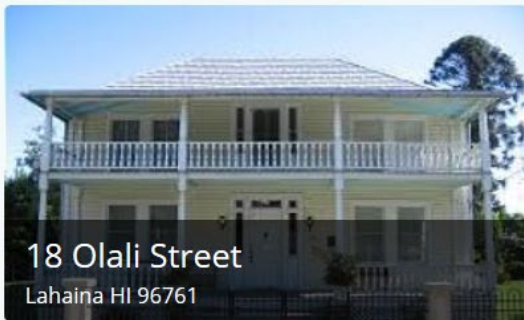
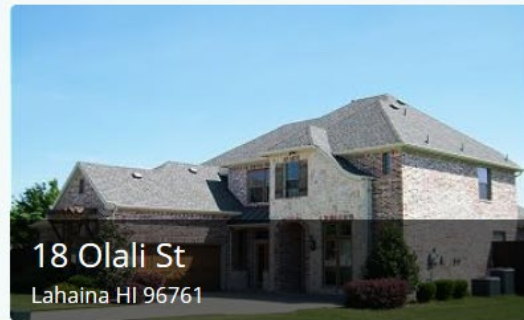
## Select Escapia Properties



Search Escapia Properties by Street Address

Search

Showing 10 of 32



Import Properties and Sync Reservations